

DIRECTORATE OF REGISTRATION
14 ABDUL GONI ROAD, DHAKA -1000

**EXPRESSION OF INTEREST (EOI) FOR SELECTION OF SOFTWARE FIRM FOR
 SOFTWARE DEVELOPMENT, INSTALLATION, MAINTENANCE AND COLLECTION
 OF REGISTRATION TAXES & FEES THROUGH ON-LINE BANKING SYSTEM**

Memo No 12003(2)


Date: 05.09.2017

Ministry Division	Ministry of Law, Justice and Parliamentary Affairs
Agency	Directorate of Registration
Procuring Entity Name	Inspector General of Registration, Directorate of Registration
Procuring Entity District	Dhaka
Expression of interest for selection of:	Selection of Software Firm For Software Development, Installation, Maintenance and Collection of Registration Taxes & Fees Through On-Line Banking System for 5 (Five) Years for Directorate of Registration.
EOI Ref. NO.	
Date	05-09-2017
KEY INFORMATION	
Procurement Sub-Method	Quality and Cost Based Selection (QCBS)
FUNDING INFORMATION	
Budget and Source of Funds	Revenue Budget (GOB).
Development Partner	N/A
PARTICULAR INFORMATION	
Project/Program Name	N/A
EOI Closing Date & Time	27 September 2017, 3.00 p.m.
INFORMATION FOR APPLICANT	
EOI Submission Place	Inspector General of Registration, Directorate of Registration
Brief Description of Assignment	<p>The main objective of the service is: Presently there are 61 District Registrar & 497 Sub-Registry Offices across Bangladesh. The Service Provider shall develop the software, supply and install the software including all related hardware and network, maintenance of system and collect the fees and taxes through on-line banking developed by service provider as per the rules and regulations of registration department through the designated bank branches/booths in all 61 Districts of Bangladesh for 5 (five) years.</p> <p>In this regard, the service provider shall design, develop and implement secured and international quality real time online banking software system capable to handle the load of transactions and produce the required reports online with provisions to check/crosscheck/validate and verify the transaction based on e-tracking number/payment ticket number printed on the counterfoil of pay slips. The reconciled statements and related reports shall be available online and can be printed out by the district registry offices and sub registry offices on demand.</p> <p>The Assessment of the taxes and fees shall be done by the Registry office/ Authorized Deed Writers and the customer shall be directed towards nearest authorized bank branch/booth with the assessment papers with a Unique Reference Number where the bank teller shall receive the amount(s) mentioned in the assessment paper and perform the electronic transaction. A receipt shall be printed out clearly mentioning the pre-defined code for the purpose of the customer, office name where the registry/work shall be done and amount of transaction with other necessary details about the customer. The bank shall retain the bank copy of the receipt and shall provide the customer with the assessment paper, two sets of receipts i.e. customer copy and the Registry/Sub Registry Office copy. The receipt shall bear an e-Tracking Number/Job Ticket Number which can be verified over the internet, web and mobile.</p> <p>Every transaction shall be accorded a unique transaction number, where the reference no. of the assessment shall be the traceable also.</p>

	<p>A daily account statement of collected tax and fees accompanied by a summary statement shall be automatically generated by the software and all Sub Registry Offices and District Registry Offices along with Directorate of Registration under the network will be able to print the statement at the end of day. Similar statements on monthly and yearly basis prepared on daily statements shall also be generated by the software automatically and will be printable by those offices.</p> <p>Accumulated funds shall be deposited within allowed timeframe to the Bangladesh Bank through Treasury Challans against specific heads through Bangladesh Bank Cheque by the designated bank.</p> <p>The customized software shall have provision for auto calculation of tax and fee structure and also have provisions of adjustment of taxes and fees in case of any change made by the Government from time to time. The calculated fees shall be cross-checked with the assessment fees and in case of discrepancy; the Customer shall have to take the special authorization note from the Assessment Authority for such short payment. The authorization note shall be Uploaded by the Bank into the Server and tagged with the transaction whereby, upon verification the authorization note can be viewed by the verifying authority.</p> <p>An effective and efficient gate-way shall be developed by the service provider, so that the Customers can deposit the amount over the internet using VISA/MASTER/BANK cards from the comfort of their home. The system also should have provision to deposit the taxes and fees through mobile phone.</p> <p>Service Provider shall develop and maintain a country-wide on-line system (Secured Online VPN Based Network) with respective Registry/Sub Registry Offices so that the related officials can instantly cross check the deposited fund details before making any endorsement/registration.</p> <p>Reconciliation of taxes and fees shall be made on daily basis between Service Provider and DoR the related official will have access to Service Provider's server at any time in this connection as and when required.</p> <p>The Service Provider shall establish a dedicated International Quality Data Center with backup facilities (Disaster Recovery Center) with fully functional features and facilities like 24/7 uptime, fully redundant power backup, Network Redundancy etc. for this purpose.</p>
Experience, Resource and Delivery Capacity Required	<p>Firm (s)/SERVICE PROVIDER(s)</p> <ol style="list-style-type: none"> 1. Shall be a reputed, reliable, ICT enabled service provider with Software Design, Development, Operation, Maintenance and Support Infrastructure Facilities, including adequate technical manpower with at least 10(Ten) years of proven experience of serving in IT sector in any eligible country except Israel. 2. Shall have specific experience in Software Design, Development, Supply & Installation of Real Time On-Line Computerized Tax/Revenue Collection System through On-Line Schedule Banks in any Government Sector involving a minimum 100 (One Hundred) locations and minimum 50 (Fifty) administrative districts completed/ongoing over a period of last 3(Three) years which can be monitored from multiple locations. The Service Provider shall submit documentary evidence along with addresses certified by concern organization where the Tax/Revenue collection system is running. 3. Shall have specific experience of Software Design, Development, Supply, Installation, Operation and Maintenance of Real-Time On-Line Computerized Tax/Revenue Collection System through On-Line Scheduled Banks running at least 100 (One Hundred) locations and 50 (Fifty) administrative districts in any government sector with minimum contract value BDT 100 (One Hundred) crore or equivalent USD in a single contract completed/ongoing over a period of last 3 (Three) years. Must provide experience certificate from concern department.

	<p>4. Shall have specific experience of Software Design, Development, Supply, Installation, Operation and Maintenance of Real-Time On-Line Computerized Tax/Revenue Collection System through On-Line Schedule Banks in any government sector with minimum average monthly collections are BDT 100 (One Hundred) crore or equivalent amount of US Dollar in a single contract completed/ongoing over a period of last 3 (three) years. Must provide experience certificate from concern department.</p> <p>5. Shall have existing agreement with at least 5(Five) scheduled banks for collecting Real-Time On-Line Computerized Tax/Revenue Collection through On-Line Banking on behalf of service provider. Copies of agreements have to be submitted.</p> <p>6. Shall have minimum BDT 100.00 Crore (One Hundred Crore) or Equivalent USD liquid asset and/or line of credit facilities from a schedule bank. Certificate from concerned schedule bank has to be submitted.</p> <p>7. The Service Provider should be accredited with at least CMMi Level 3 valid certification in Software Development. Certificate from concerned organization has to be submitted.</p>
Other Details	Submission of EOI should be done in closed format bearing the name and address of the firm, EOI No. & Date and be addressed to the EOI issuing Authority in 2 (two) copies; 01(one) marked as "ORIGINAL" and other as "COPY" in separate envelopes in the form of book binding. Both the "ORIGINAL" AND "COPY" shall have to be covered within a single envelope. The applicant shall have to mention the page number serially in every page of submitted EOI document.
Association with other Firm	Allowed
Association with Foreign Firm	Allowed
Name of official inviting EOI	Directorate of Registration, 14 Abdul Gani Road, Dhaka-1000
Designation of Official inviting EOI	Inspector General of Registration, Directorate of Registration, 14 Abdul Gani Road, Dhaka-1000
Address of official inviting EOI	Directorate of Registration, 14 Abdul Gani Road, Ramna, Dhaka 1000
Contract Details of official inviting EOI	Phone: 9569174; email:k_abdulmannan@ymail.com; Fax: 9569174

The procuring entity reserves the right to accept or reject any or all EOI's without assigning any reason.


 (Khan Md. Abdul Mannan)
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